

Ludlow-Taylor Elementary School

Love, Explore, Inspire

659 G Street, NE Washington, DC 20002



Tuesday, April 10, 2018

LTES Community:

Roughly a week ago, we had a very scary incident at school involving a food allergy, where a student with a nut-allergy accidentally ingested peanut butter. Luckily, an emergency team was immediately called and we were able to avoid what could have been a catastrophic situation.

Following this unfortunate incident, I have spent time meeting with Nurse Frazier, teachers, consulting DCPS protocols and meeting with parents of students with serious food allergies, to review and refine our procedures and protocols moving forward. With that, we are in the process of completing a comprehensive food allergy plan to ensure that safety of all students that will be completed by the end of this week.

Recognizing the importance of this change, we are asking families to support us in taking three immediate steps to ensure student safety:

1. For all parents, please ensure all student allergies are explicitly communicated to teachers (**please complete the form on the back** and turn into your homeroom teacher as soon as possible – this is for all parents)
2. For parents with students with food allergies, please make sure all information with the nurse's office is most up to date
3. Move Ludlow-Taylor ES towards a nut-free school as of **Monday, April 16th**

As a school team, we recognize that these are dramatic shifts in the middle of the school year, but would not be doing so unless there was a serious need to ensure the safety of all students at LTES. Please feel free to reach out to Meghan Mussleman (mmusselman@hudco.com), Tricia Jefferson (tg.jefferson@gmail.com), or myself (Andrew.Smith2@dc.gov) with any questions or concerns.

We appreciate your support in this effort moving forward.

Sincerely,

A handwritten signature in black ink, appearing to be "AS" or "ASmith", written in a cursive style.

Andrew Smith
Principal

LTES Student Food Allergy Disclosure

If your child has a food allergy that you would like to disclose to the student's homeroom teacher, please complete this form and return promptly after enrollment or after the start of school. Note that medical authorizations/action plans completed by a physician are submitted separately to the school nurse.

Student Name: _____

Classroom Teacher: _____

My child does not have any known food allergies

My child has the following food allergies that the District should be made aware of:

Food Name

Nature of the Allergic Reaction

I understand that since I am providing this information without documentation of a food allergy from a physician, this information will NOT be included in my child's health record. If I have physician's documentation of my child's food allergy(ies), I will submit it to the school so that the information may be included in my child's health record.

Parent Name (Please Print)

Date

Parent Signature